

FACT SHEET

Manage & Motivate for Success

About this Course:

The Team Leadership journey starts with *leading by example* in understanding and applying self-awareness and personal motivating factors and ensuring goal alignment and focussed problem-solving to improve individual and team performance. As a SETA-aligned skills programme, relevant credits may be awarded at NQF4 level to successful learners upon approval processes.

Course Key Outcomes (69 credits):

1. Describe the role of world-class Operations leadership and management principles.
2. Expand personal mastery awareness through feedback and prioritising personal and team tasks.
3. Set goals and objectives aligned to the organisational strategy.
4. Practice leadership techniques and performance management on individuals and teams.
5. Understand and apply waste elimination and problem-solving techniques.
6. Motivate the shopfloor team.
7. Implement effective team meeting practices.

Course Duration:

Theory covered in 5-day continuous OR split 3 / 2 days
2-month integrated workplace assessment

“M&M for Success”



Course Outline

- Leadership versus Management
- Personal Mastery and Effectiveness
- Strategy into Actionable Goals and Objectives
- Team & Individual Performance – Managing and Motivating
- Problem-solving & Decision-making Principles
- Efficient and Effective Meetings

Who should attend

Supervisors & Team Leaders

Cost per Delegate

TBC (min. of 10 delegates)

Delivery Methodology

- Interactive classroom sessions
- Group Discussions and Case Study
- Actual workplace problem-solving project
- Electronic Portfolio of Evidence & Assessment

There is strong focus on learning by practical application, thus lively discussions and simulations will be used to encourage participation for a greater understanding and to create real value.