

FACT SHEET

PERFORMANCE MANAGEMENT REMEDIES

About this Course:

This programme is designed to provide delegates with key insights and sophisticated measures to manage, improve and monitor performance for operational excellence. Managing performance pro-actively creates opportunities for sustainable growth for both the company and the employee.

Course Key Outcomes:

1. Demonstrate Commitment to continuous performance improvement
2. Recognize unsatisfactory job performance
3. Identity workable solutions for improving performance
4. Gain general understanding of the poor work performance process

Course Duration:

Two (2) Day Non-Technical Programme. *Note: Alternative duration can be considered, within reason*

**“Where you cannot
create –
You can at least
Improve”**

Course Outline Summary

A. Pro-active Performance Remedies:

- How to maintain improved performance
- How to improve employee performance on the run
- How to recognize unsatisfactory job performance
- How to improve the performance of at risk employees

B. THE Incapacity Process – Reinforcing the Standard

- Review/Counselling
- Measurement Sessions
- Introduction to incapacity proceedings

Who should attend:

- Supervisors, Team Leaders, HOD'S
- HR Department

Proposed cost:

R3200 per delegate
(Min of 15 delegate)

Delivery Methodology

- Visual Media and Fit for Purpose Videos
- Workplace Simulation
- Group Discussions & Presentations

There is a strong focus on learning by practical application, thus lively discussions and simulations will be used to encourage participation for a greater understanding and to create real value.