

FACT SHEET

INTRODUCTION & BASIC OVERVIEW OF EMPLOYMENT LAW

About this Course:

Getting to know the key elements of Employment Law is vital for a fair and just employer/employee relationship. It's management prerogative to ensure fair implementation of the statutory regulations and to have the basics covered so that the business and the employee are protected.

Course Key Outcomes:

1. Understand the Employment Contract
2. Know Rights & Obligations of Employer and Employee
3. Gain Insight of the main Employment Laws (Statutes)
4. Apply Discipline within in the ambit of the Law
5. Demonstrate Goals of Discipline

Course Duration:

One (1) Day Non-Technical Programme. (*½ theory & ½ day practical*)

**“Doing the
Right
Thing”**

Course Outline Summary

- The Contract of Employment
- Disciplinary Procedures
- Fair Right to Disciplinary Action
- Employment Statues
- SA Labour Dispute Resolutions
- Goals of Discipline

Who should attend:

- Supervisors, Team Leaders & /HOD'S
- Human Resources

Proposed Cost:

R1 600 Per delegate
(Min of 15 Delegates)

Delivery Methodology

- Role Play
- Workplace Simulation
- Group Discussion

There is a strong focus on learning by practical application, thus lively discussions and simulations will be used to encourage participation for a greater understanding and to create real value.